



2024 Food Vendor Contract

Date: Friday May 31 - Saturday June 1, 2024

Location: Del Crary Park, 100 George Street North, Peterborough, ON

Event Hours: May 31: 4pm – 11pm, June 1: 11am-11pm

Application Process:

Complete the registration & contract and email to kim@kawarthacraftbeer.com

Exhibitor Details:

Set-up / Take-down Schedule

Booth Set-up: Friday, May 31, 11:00am-3:00pm

Booth Take-Down: Saturday, June 1, 11:30pm – 12:30am, Sunday, June 2, 8:00am – 12:00pm

Please refer to the application for more information.

VENDOR REGISTRATION & CONTRACT

SECTION A: VENDOR REGISTRATION

VENDOR BOOTHS

In order to give all vendors fair representation, all booths must be under 10' x20'. No other sized booths will be permitted for vendors.

Booth: \$500 (plus HST)

Signed contract and payments are due by April 15, 2024

Standard Booth: \$500 + HST = \$565.00 total

Pay by: E-Transfer - Cheque - Visa - Mastercard

CHEQUES PAYABLE TO:

Bobcaygeon Brewing Company
649 The Parkway, Unit 4
Peterborough, ON K9J 7K2
Phone: 705-243-7077

E-TRANSFERS PAYABLE TO: accounting@bobcaygeonbrewing.ca

Please call Garrett at 705-243-7077 x 0 to pay by credit card.

PLEASE NOTE: Credit card information will be required upon registration. Credit cards will not be charged upon receipt, and will be held on file until after the event. In the case of a vendor using additional power above the requested amount at registration, the card will be charged a fee of \$200. Please confirm the amount of power needed at registration so that we can ensure we are prepared in advance.

BOOTH INFORMATION

In order to ensure we have enough space for all vendors to set up, please provide information below regarding your booth set up.

- a) Total Booth Size (Including truck or trailer if applicable): _____
- b) Does your set up include a truck or trailer: _____
- c) How much power do you require? _____
- d) How much ice do you require? _____

REGISTRATION INFORMATION

**Kawartha Craft Beer Festival
2024 BEER VENDOR CONTRACT**

BOOTH REGISTRATION INFORMATION (Please fill out completely)

COMPANY NAME: _____

(FOR BILLING PURPOSES)

VENDORS NAME: _____

(AS IT WILL APPEAR IN ALL FESTIVAL PUBLICATIONS)

STREET ADDRESS: _____

CITY: _____

PROVINCE: _____

POSTAL CODE: _____

CONTACT NAME: _____

TELEPHONE #: _____

EMAIL ADDRESS: _____

PRODUCTS BEING SOLD (please use additional sheet if more space needed):

1. _____
2. _____
3. _____
4. _____
5. _____

SECTION B: VENDOR CONTRACT

VENDOR LOAD AND STRIKE SCHEDULE*

All product deliveries MUST be made before 3pm Friday afternoon. No vehicles will be allowed on site after 3pm.

Set-up Completion Friday, May 31 (11am – 3pm)

All vehicles MUST be off-site by 3 pm – absolutely no exceptions.

Festival open to guests Friday, May 31 (4pm-11pm), Saturday, June 1 (11am-11pm)

Strike & teardown Saturday, June 1 (11:30pm-12:30am), Sunday, June 2 (8:00am 12:00pm)

*all times are subject to change

CONFIRMATION

Upon receipt of a fully executed Vendor registration/contract form, a confirmation sheet and Exhibitor Manual will be forwarded to the Vendor. Full payment MUST be received by Saturday, April 15, 2024. Non-receipt of full payment by Kawartha Craft Beer Festival will be deemed as evidence of cancellation and your reserved booth may be sold to an exhibitor on the waiting list. Cheques must be made out to Bobcaygeon Brewing Company. Cheques made out to anything other than this will not be honoured and your booth space will not be reserved.

CANCELLATIONS

Vendors may cancel by giving written notice to Kawartha Craft Beer Festival by May 1, 2024. There are no refunds for cancellations. Any Vendor that does not comply fully

with the attached Festival Policies and Regulations will immediately have their Vendor privileges cancelled without a refund.

SAMPLING REDEMPTION

All food Vendors can set their own prices for food sold on-site, and food Vendors will retain all money made at their booth throughout the weekend. Vendors are required to bring their own change (and/or debit/credit machines) for the full weekend. ATM's are available on-site for consumer use.

INDEMNIFICATION

South Bay Marketing and Events, Bobcaygeon Brewing Company Ltd., their Officers and Directors, their Sponsors, and/or the host facility shall not be responsible for injury, loss, expense or damage to persons, goods, equipment or decorations, caused by accident, or any other cause, either directly or indirectly, during load in and load out preparations or during the Festival's scheduled duration (May 31 – June 1, 2024). This applies to any injury, loss or damage to persons, goods, equipment or decorations which occurs during transportation of goods, and/or other cause beyond the control of the Management, who shall be in no way whatsoever liable.

EACH VENDOR BOOTH FEE INCLUDES:

One (1) 10' x 20' space

Power (One 120v outlet). Vendors are required to bring extension cords and power bars.

Ice available for purchase on-site

SECTION C: VENDOR CONTRACT

POLICIES AND REGULATIONS

1. Vendors are asked to bring a recycle bin and take all waste with them when they leave.
2. Vendors must be aware of safety, fire and health requirements in Peterborough and must abide by these rules.
3. Should any items provided by the festival be damaged or lost, the vendor will be charged.
4. Vendors and exhibitors must have proper liability insurance in the amount of three million dollars (\$3,000,000) naming South Bay Marketing and Events, Bobcaygeon Brewing Company Ltd., the Corporation of the City of Peterborough, the Peterborough Police Service, and the Peterborough Police Services Board as the "additional insured parties", as a term of participation. Provide the insurance documents with final payment.

A signed Vendor Contract acknowledges the above to be conditions of the contract.

By signing this contract, you have read and understand all the rules at The Kawartha Craft Beer Festival.

Signature: _____ Date: _____
(I am authorized to represent the Vendor)

PLEASE EMAIL YOUR COMPLETED SIGNED CONTRACT TO
kim@kawarthacraftbeerfestival.com